

# Billing Questions

## How do I receive my invoice?

Your invoice will be sent via email as a PDF document to the email address entered. This PDF document should be printed for the internal revenue office and filed for your records.

If you have a separate email address where the invoices should be sent to, you can enter the email address in our central customer management (ZKM) under the menu item "Personal Information".

In addition, you have the option to review all of your invoices in our ZKM under the menu item "Invoice Overview".

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